**Form A: Graduation Project Proposal**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Term** | **Department** | **Course Code** | **Supervisor Name** |
|  |  |  |  |  |
| **Project Title (in Arabic)** |  |
| **Project Title (in English)** |  |
| **Project Description** |
|  |
| **No** | **Objectives of Graduation Project (1)** | **Weight****(%)** | **Duration of execution****(per week)** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| **Total duration of execution (weeks)** |  |
| **Expected Results** |  |
| **Soft and Hard Requirements** |  |
| **No** | **Objectives of Graduation Project (2)** | **Weight** **(%)** | **Duration of execution****(per week)** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| **Total duration of execution (weeks)** |  |
| **Expected Results** |  |
| **Resource Requirements** |  |
| **Number of Students** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Decision of the Department Graduation Project Coordinator** | 🞎 Accepted 🞎 Not Accepted Name: | **Signature** |  |
| **Decision of the College Graduation Project Coordinator** | 🞎 Accepted 🞎 Not Accepted Name: | **Signature** |  |
| **Decision of the Department Council** | 🞎 Accepted 🞎 Not Accepted Name: | **Signature** |  |

**Form B: Graduation Project Work Plan**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Term** | **Department** | **Week** | **Course Code** |
|  |  |  |  |  |
| **Project Title** |  |
| **Students Names and IDs** | **1** | Name |  | ID |  |
| **2** | Name |  | ID |  |
| **3** | Name |  | ID |  |
| **4** | Name |  | ID |  |
| **No** | **Objectives of Graduation Project** | **Weight** **(%)** | **Duration of execution****(per week)** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| **Total duration of execution (weeks)** |  |
| **Project Work Plan** |
| **No** | **Task** | **Objective** | **Weight**  | **Student ID** | **Duration** | **Expected Outcomes** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| **Total duration (weeks)** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Supervisor** |  | **Signature** |  |
| **Department Project Coordinator** |  | **Signature** |  |

**Form C: Follow up Report of Graduation Project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Term** | **Department** | **Week** | **Course Code** |
|  |  |  |  |  |
| **Project Title** |  |
| **No** | **Objectives** | **Execution (%)** | **Obstacles, if any** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| **Student Assessment (Preliminary)** |
| **No** | **Student Name and ID** | **Grade** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |

|  |  |
| --- | --- |
| **Observations of Supervisor** |  |
| **Name** |  | **Signature** |  |

|  |  |
| --- | --- |
| **Observations of Department Project Coordinator** |  |
| **Name** |  | **Signature** |  |

**Form D: Graduation Project Report Approval for Defense**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Term** | **Department** | **Week** | **Course Code** |
|  |  |  |  |  |
| **Project Title** |  | **Supervisor** |  |
| **Students Names and IDs** | **1** | Name: ID: |
| **2** | Name: ID: |
| **3** | Name: ID: |
| **4** | Name: ID: |
| **No** | **Executed Objectives** |
| 1 |  |
| 2 |  |
| **No** | **Not Executed Objectives** | **Reason** |
| 1 |  |  |
| 2 |  |  |

**For Official Use (To be filled by the Chairman of the Defense Committee)**

|  |  |
| --- | --- |
| **Is the project report completed?** |  |
| **What is the percent of plagiarism in the project report?** |  |
| **Is the presentation ready?** |  |
| **Are the other components of the project prepared?** |  |

|  |
| --- |
| **Decision of the Defense Committee** |
| **The project is ready for defense** | **Requirements must be completed before defense** | **The project is not ready for defense** |
| 🞎 | 🞎 | 🞎 |
| **Name:** | **Signature:** |
| **1-** |  |
| **2-** |  |
| **3-** |  |

**Form E: Student Assessment by Supervisor**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Term** | **Department** | **Date** | **Course Code** |
|  |  |  |  |  |
| **Project Title** |  |
| **Student Name**  |  | **ID** |  |
| **No** | **Assessment Criteria** | **Full Mark** | **Student Mark** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| **Total** | **50** |  |

|  |  |
| --- | --- |
| **Marks in words** |  |
| **Project Supervisor** |  | **Signature** |  |

**Form F: Student Assessment by Defense Committee**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Term** | **Department** | **Date** | **Course Code** |
|  |  |  |  |  |
| **Project Title** |  |
| **Student Name**  |  | **ID** |  |
| **No** | **Assessment Criteria** | **Full Mark** | **Student Mark** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| **Total** | **50** |  |

|  |  |
| --- | --- |
| **Marks in words** |  |
| **Defense Committee** | Name: | **Signature** |  |
| Name: | **Signature** |  |
| Name: | **Signature** |  |

**Observations of the defense committee (if any):**